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| Client Name: |  |

 Gary Whitcomb LLC is a full-service remodel contractor. We specialize in working with our clients in the early stages of the project development process. The fee schedule for our professional services is divided into three categories as follows:

CATEGORY I: In-House Services at No Charge

* Initial meeting with client
* Field inspection of lot or site to determine suitability for the intended project
* Preliminary range-of-cost estimate

CATEGORY II: In-House Services Offered by Gary Whitcomb LLC as Necessary at No Additional Charge to Clients Who Ultimately Sign a Contract with Gary Whitcomb LLC to Provide Construction Services on a Fixed Bid Basis

* In-house consultations related to in-house or outside Category III architecture, engineering or design
* Development of scope of work, detailed specifications and client selections
* Budget development and revisions
* Value engineering
* Permit and contract preparation

These in-house services will be billed bi-weekly to the client at the rate of $125/hour. Clients who sign a fixed bid contract with Gary Whitcomb LLC will have amounts paid for these services credited against the first draw.

CATEGORY III: Architectural, Engineering and Other Services to be Paid Directly by the Client (no credit applied)

* In-House or Outside Architectural renderings and modifications
* Survey work
* Engineering
* Demo and Discovery
* Third party investigations and reports

AGREEMENT:

I hereby agree to pay for Category II Gary Whitcomb LLC. services at the above stated rate. I also agree to pay Category III services as per third party or in-house invoice, or as otherwise agreed upon in writing.

I understand that if I ultimately sign a fixed-bid contract to build with Gary Whitcomb LLC, all amounts previously paid for Category II services relating to the project undertaken will be credited against the first draw.

TERMS AND DISCLOSURE:

$500.00 retainer due at signing, which shall be applied to the final draw under this agreement, invoices bi-weekly, due within 10 days of invoice, 1.5% per month on delinquent accounts. An optional additional non-refundable deposit of $1,000.00 against the anticipated fixed bid project guarantees a specific position in the current year’s schedule.

**NOTE: Typical Professional Services costs vary from $500 to $5,000 plus architecture and engineering, depending on size, complexity and array of services utilized. The amount of the Level II services to be credited toward the job vary from job to job.**

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| **Owner** |  | **Date** |
|  |  |  |
| **Owner** |  | **Date** |
| **Gary Whticomb** |  |  |
| **Gary Whitcomb LLC**License #GARYWWL895JE |  | **Date** |